

FEBRUARY 22, 2022

Regular Meeting of Mayor and Council was convened at 7:00 p.m. on February 22, 2022 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Brian Holly, Jeff Lee, Michael Mangan, Gregg Olivera, Richard Read and Lori Triggiano

Absent: None

Also present was Borough Attorney Mark Kitrick and Administrator Tom Flarity.

Council Member Olivera made a motion to remove resolution 66-2022 from the Consent Agenda, seconded by Council Member Read. Motion carried unanimously.

Audience Participation

Council Member Olivera made a motion to open the meeting to the public on agenda items, seconded by Council Member Mangan. Motion carried unanimously.

Jerry Brown, 15 Dewey Avenue and Captain of the Manasquan First Aid Squad requested that the word Volunteer be added to the last paragraph of the resolution. He made a statement from the Squad and they are looking forward to continuing to work with the committee and the two town councils on the new plan.

Council Member Triggiano made a motion to close the public portion, seconded by Council Member Read. Motion carried unanimously.

Appointments

Mayor Donovan made the following appointment:

Frank DiRoma – Class II Planning Board Member – 1/1/2022 – 12/31/2022

Approval of Minutes

Regular Meeting Minutes – January 18, 2022

Regular Meeting Minutes – February 7, 2022

Council Member Holly made a motion to approve the minutes, seconded by Council Member Read. Motion carried unanimously.

First Aid Squad Service Model -Discussion

Council Member Lee stated that Chief Bauer will be taking the lead on this discussion.

Chief Bauer updated the Mayor and Council on what has taken place over the past month with the First Aid Squad discussions.

Council Member Lee thanked all that are involved in getting this agreement going.

All council members voiced their thanks and support of the Manasquan First Aid Squad.

CONSENT AGENDA

RESOLUTION 58-2022

WHEREAS, the volunteer Manasquan First Aid Squad (MFAS) has a long and distinguished history of lifesaving service to the Boroughs of Manasquan and Sea Girt; and,

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WHEREAS, in recent years, the MFAS leadership has reported that a drop in active volunteer membership has negatively impacted the squad's ability to meet its obligation to guarantee a timely response to calls for service; and,

WHEREAS, in 2021, the Borough formed an administrative team that was assigned to participate in continuing discussions with several coastal southern Monmouth County municipalities (including Belmar, Lake Como, Spring Lake, Spring Lake Heights and Sea Girt), those discussions having centered on the prospect of establishing a regional, paid shared-service staffed by full-time professional emergency medical staff; and,

WHEREAS, it is universally recognized that a guaranteed and timely response to a call for basic life support is a vital public service which the public justifiably relies upon as fundamental; and

WHEREAS, the Council believes that the shared service model described by the Borough administrative team will meet the stated objective of ensuring timely response to calls for service; and

WHEREAS, the administrative team has reported that the projected 2022 cost for the Borough to participate in this shared service, commencing May 1, will be approximately \$175,000 which includes startup costs; and

WHEREAS, the administrative team has reported that the recurring annual projected cost to the Borough of the shared service will be approximately \$250,000 thereafter;

WHEREAS, the Council is committed to the integration, participation, and long-term success of the Manasquan Volunteer First Aid Squad.

THEREFORE BE IT RESOLVED that the Council of the Borough of Manasquan supports the continued participation of its administrative team in discussions with the noted municipalities with the objective of finalizing the details of the proposed shared service.

**RESOLUTION
60-2022**

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2020-June 2025

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the **Borough of Manasquan**, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Manasquan, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the **Shore Municipal Alliance** grant for fiscal year **2023** in the amount of:

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DEDR	\$ <u>21,360.00</u>
Cash Match	\$ <u>5,340.00</u>
In-Kind	\$ <u>16,020.00</u>

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION
61-2022**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Colliers Engineering & Design, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for providing professional services for the Engineering Design, Construction Documents & Bidding Services for First Avenue Improvements – Phase II. The fees are as follows:

• Phase 1.1	Engineering Design & Construction Documents	\$66,500.00
• Phase 1.2	Biding Services	\$ 4,250.00
	Reimbursable Expenses	\$ 1,500.00
	TOTAL LUMP SUM FEE	\$72,250.00

for a total amount not to exceed \$72,250.00 for the service outlined in a proposal dated January 21, 2022.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Phases 1.1 and 1.2 with the provision that each subsequent phase shall require additional authorization subject to the recommendation of the Governing Body.

**RESOLUTION
62-2022**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey confirms the appointment of Kevin Pompilio from provisional to permanent Account Clerk as of February 16, 2022. No salary change. The appointee has met all the necessary requirements and evaluations for the position.

**RESOLUTION
63-2022**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: AJ PERRI
1162 PINE BROOK ROAD
Tinton Falls, NJ 07724

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: STREET OPENING - FINAL
SO# 14/19-230 Third Ave

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NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
64-2022**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: LEGACY SERVICES USA INC.
95 JAMES WAY, SUITE 100
SOUTHAMPTON, PA 18966

AMOUNT OF REFUND DUE: \$1,000.00

REASON FOR REFUND: Dumpster Security-385 E. Main Street

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
65-2022**

WHEREAS, the State of New Jersey Department of Environmental Protection requires that the Borough adopt an ordinance identifying the Floodplain Administrator to be responsible for administering the floodplain management regulations; and

WHEREAS, the Borough of Manasquan is desirous of appointing Steven J. Winters as the Borough's Floodplain Administrator; and

WHEREAS, Mr. Winters completed his Flood Management Certification in June 2021.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth and State of New Jersey as follows:

1. Steven J. Winters is appointed as the Borough's Floodplain Administrator.
2. The effective date of this appointment is February 22, 2022.
3. That a certified copy of this resolution be forwarded to Steven J. Winters.

**RESOLUTION
67-2022**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that the Borough of Manasquan authorize John Quigley to fill in for the Plumbing Sub Code Inspector on an "as needed" basis at a rate of \$50.00 per hour from January 1, 2022 to December 31, 2022.

**RESOLUTION
68-2022**

WHEREAS, the Borough of Manasquan is desirous of appointing Seasonal Beach Employees for pre-preseason beach maintenance; and

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NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 22nd day of February, 2022 appoint the following Seasonal Beach Employee to work during the 2022 Season.

<u>Beach Crew</u>	<u>Hourly Rate</u>
Trevor Wells	\$13.00 (amended)
Kevin Keefe (Beach Rake)	\$16.75

**RESOLUTION
69-2022**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$1,951,956.06
Current Capital Fund	\$423.24
Water/Sewer Fund	\$32,903.65
Beach Utility Fund	\$6,692.30
Beach Capital	\$722.50
Recreation Trust	\$4,650.67
Reserve For Open Space	\$9,190.57
Developers Escrow	\$2,595.75

Council Member Lee made a motion to approve the consent agenda, seconded by Council Member Mangan. Motion carried by the following vote: "yes" Council Members Holly, Lee, Mangan, Olivera, Read and Triggiano. "No" none.

Resolution

**RESOLUTION
66-2022**

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the Borough of Manasquan, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Manasquan has the need on a timely basis to purchase goods or services utilizing State contracts for the purpose of the acquisition of a 2022 GMC Terrain; and

WHEREAS, the Borough of Manasquan intends to enter into contracts with: Beyer Bros., Corp., located at 109 Broad Avenue, Fairview, NJ 07022 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, that the Borough of Manasquan authorizes the Purchasing Agent to purchase certain goods or services from said contractor by approved New Jersey State Approved

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ESCNJ Co-Op #65 MCECCPS pursuant to all conditions of the individual State contracts, in the amount of \$29,894.20; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Manasquan pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

Council Member Read made a motion to approve the resolution, seconded by Council Member Mangan. Motion carried by the following vote: "yes" Council Members Holly, Lee, Mangan, Read and Triggiano. "No" None. Council Member Olivera abstained.

Committee Reports

Public Works and Construction Committee – Council Member Holly reported on the Pompano Parking Lot dredging material being hauled out of town.

Mr. Flarity went into a little more detail as to why there was a delay with this project.

Public Safety Committee – Council Member Lee reported on several attempted car thefts in the past few days.

Recreation Committee – Council Member Mangan reported on recreation programs, new website and the Citizen Advisory names for appointment at the next meeting.

Administration and Finance Committee – Council Member Olivera reported on the boat slip lottery schedule, Sea Watch locker information, and the budget meeting dates.

Beach Committee – Council Member Read reported that the beach staff is getting the beach ready for the season. He reported on the beach badge mailings and the parking pass sale in April.

Code and Land Use Committee – Council Member Triggiano reported on a couple of homes and properties not being maintained and they have been addressed by the code department.

Audience Participation

Council Member Read made a motion to open the public portion, seconded by Council Member Holly. Motion carried unanimously.

John and Richard Burtman, 112 Parkway, Pt. Pleasant Beach, Eagle Scout advised that they sent a letter to Mayor and Council for a proposed Eagle Scout Project to make life preserver loaner boxes for the public to use in the boating area.

Mr. Flarity stated that he will be the contact for this Eagle Scout Project.

Mary Ryan, 113 Beachfront, inquired about the current budget amount for the first aid and what would Manasquan's contribution be.

Mr. Bauer went over the anticipated cost for the First Aid Squad.

Council Member Mangan stated that the resolution tonight was to support the program and the numbers that were included could ultimately change.

Mark Apostolou, 15 Cherry Place, voiced his concern about the new law regarding consumption of alcohol in public.

Council Member Holly made a motion to close the public portion, seconded by Council Member Olivera. Motion carried unanimously.

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The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

Council Member Holly made a motion to close the regular meeting at 7:43 p.m., seconded by Council Member Mangan. Motion carried unanimously.

DATE APPROVED 3/21/2022